

**EEO POLICY POSTING MEMO****To:** Employees of Bayaud Enterprises and Applicants for Employment**Employment Matters****From:** Tammy Bellofatto, CEO**Date:** 01/01/2020**Re:** Equal Employment Opportunity Policy

It is the ongoing policy of Bayaud Enterprises to provide equal opportunity in employment to all employees and applicants. No person shall be discriminated against in any condition of employment because of age 40 and over, color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation or any other applicable status protected by state or local law.

Bayaud Enterprises will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information. 41 CFR 60-1.35(c)

The policy of equal employment opportunity (EEO) shall apply to all terms, conditions, and privileges of employment, including hiring, probation, testing, training and development, promotion, transfer, compensation, benefits, educational assistance, termination, layoffs, social and recreational programs, and retirement.

Bayaud Enterprises is committed to making employment decisions based on valid requirements, without regard to age 40 and over, color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation or any other applicable status protected by state or local law. Bayaud Enterprises will analyze its personnel actions rigorously to ensure compliance with this policy.

Bayaud Enterprises' EEO Coordinator is Vicki Lauer, Director of Human Resources, for Bayaud Enterprises' VA Hospital facility. Vicki Lauer is responsible for compliance with state and federal EEO laws and affirmative action regulations. Vicki Lauer is also responsible for implementing the Bayaud Enterprises' Affirmative Action Plan (AAP), including equal employment practices, monitoring, and internal reporting. If you believe you have not been treated in accordance with this policy, please contact the EEO Coordinator.

Our AAP for Veterans and Individuals with Disabilities is available to you in Bayaud Enterprises' Human Resources office during regular office hours or by appointment.

All employees and applicants for employment are protected, by both company policy and equal employment opportunity/affirmative action regulations and law, from coercion, intimidation, interference, retaliation or discrimination for filing a complaint, assisting in an investigation, or opposing any act or practice made unlawful by equal opportunity laws and regulations.

I personally endorse the policy of equal employment opportunity. I ask your continued assistance and support in maintaining an environment that reflects Bayaud Enterprises' commitment to equal opportunity and affirmative action. All personnel with responsibility for employment and personnel decisions are directed to perform their duties in accordance with this policy.

  
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Tammy Bellofatto, CEO